



HIGHLAND

SCHOOL OF MUSIC

Registration Form

Name _____ Grade _____ Age _____
Address _____
Parent's Name _____ Phone _____
Cell _____ Email Address _____
Emergency Contact _____ Phone _____

Circle Areas of Interest

Acoustic Guitar Electric Guitar Bass Guitar Drum Set
Snare Drum Violin Piano Voice

Has the student ever taken lessons with this instrument? Yes No

If yes, who was the student's teacher? _____

Person(s) with permission to pick up the student from HSM other than the above-listed parent or guardian:

Name _____ Phone _____

Name _____ Phone _____

Name _____ Phone _____

Health Insurance Company _____ Policy # _____

Student's Physician _____ Phone _____

Student's T-shirt Size- ____ys ____ym ____yxl ____as ____am ____al
____axl ____axxl (Cost included in registration)

I give my permission for _____ to receive medical treatment in an emergency while under the care of HSM in the event that I can not be reached.

Name of Parent/Guardian _____

Signature of Parent/Guardian _____

For more information, please email Brandon Edwards @ brandon@hbcni.org
You may reach Brandon at 337-256-8780

*Your child's spot is not secured until the \$45.00 (\$75.00max. per family) non-refundable registration fee is paid. Please make checks payable to: **HBCS** Highland School of Music is an HBCS sponsored after-school program designed for 2nd-12th grade (some exceptions apply).*

For office use only: registration fee paid ____yes ____no



Highland School of Music Policies & Procedures

1. Highland School of Music is committed to quality instruction for each student. In order to ensure this, please have your student arrive on time for his or her scheduled lesson. Lessons will end at the same time, regardless of what time the student arrives
2. For the safety of each student, it is recommended that a parent sees his or her child into the building where lessons are held. In addition, instructors seek to schedule lessons at times when they will not be alone in the building with a student. In the event that a student and teacher are alone, the accompanying adult will be asked to sit in on the lesson or remain in the hallway right outside of the classroom.
3. Please let your instructor know in advance if your student cannot attend their lesson. **Payment for the month remains the same whether or not the student attends all lessons.** If teacher cannot attend a lesson, advance notice will be given and a makeup lesson will be scheduled. If a makeup lesson cannot happen, next month's tuition will be prorated.
4. Tuition is payable to the individual instructor at the first lesson each month. Please clearly communicate with teacher in advance if there are extenuating circumstances.
5. In order for your student to reap the most benefit from their lessons, it will be necessary for him/her to practice at home what has been taught during the class time.
6. Students need to bring an instrument (if applicable) and the appropriate lesson books to class each week.
7. We understand that music instruction will be a new activity for many children, so we ask parents to encourage children through the first months. Your child may not be automatically inclined to practice or attend lessons. **Students enroll for the semester**, and their registrations are automatically renewed for the remainder of the school year, unless otherwise indicated. **Please note, students wishing to discontinue lessons are required to give two weeks notice. In addition, tuition must be paid for the duration of the month.**

Please Print and Sign Name to indicate you accept these policies and procedures. Then return to students instructor.

Print Name:

Sign Name: